

Project Manager

Job ID: 22-03

Location: Lebanon, NH or Remote Location

Job Type: Full-Time

White River Technologies, Inc. (WRT) is a dynamic and growing technology company. Located in scenic Lebanon, New Hampshire, WRT has a great team of scientists and engineers that develops new solutions using magnetic, electromagnetic, radar, and acoustic sensors for defense, environmental, and energy applications. WRT is a national leader in underground mapping and has a reputation for delivering innovative solutions to complex problems.

WRT has developed, tested, and commercialized various geophysical sensors and software systems used for underground mapping. One of our most successful technologies is an advanced electromagnetic (EM) subsurface metal detection system, which is being deployed across the USA and abroad. This technology is primarily used for mapping active or former military facilities which may have unexploded ordnance (UXO) located in the subsurface. This work is carried out under the US Department of Defense Military Munitions Response Program (MMRP). WRT customers rent advanced EM systems from WRT and deploy them on sites where their operators collect data and send it back to WRT for analysis. WRT staff then uses WRT software to detect, locate, and classify underground objects. We deliver data, maps, and target lists as a data processing service.

WRT has an immediate need for Project Managers to coordinate and manage concurrent MMRP projects. Applicants must have strong organization and communications skills. The candidate should also have a general background and interest in project management, operational logistics, and field data collection activities. This position involves tracking multiple concurrent activities on multiple projects, and requires extensive organization and communication. The Project Manager will work daily (in-person or via videoconferencing) with WRT senior managers, field logistics staff, geophysicists, data managers, and shipping staff. The PM will manage on-line information logs and provide regular updates and ensure information is shared to the team working on each project. An ideal candidate would also have well-developed project management experience on DOD projects.

Essential Duties and Responsibilities

- Manage execution of multiple concurrent projects
- Schedule and run regular teleconference meetings to coordinate project activity
- Document activities using established information logs
- Provide feedback to document, optimize, or otherwise improve coordination process
- Participate in meetings with customers to understand specific objective of each project
- Support development, compilation, review, and delivery of reports
- Provide notetaking and writeups of meetings
- Track execution of work assignments

Education, Experience, and Skills

- BS degree in related field
- Two or more years working in some capacity of project management
- Well-developed and demonstrated communication and organizational skills
- Ability to coordinate activities of teams of technical staff
- Enthusiastic and positive, self-motivated personality with strong problem-solving skills
- Strong written and verbal skills.
- General computer fluency and experience with Microsoft Office applications
- Advanced computer and Windows 10 skills are a plus
- Demonstrated aptitude to learn quickly, work in a team or independently

Please submit resumes and correspondence to jobs@whiterivertech.com. Reference Job ID in the subject line.